

**Salida Regional Library**  
**Board of Trustees Meeting Minutes**  
July 22, 2025

The Salida Regional Library Board of Trustees' regular meeting was held in person at the Salida Regional Library and via a hybrid of GoToMeeting (virtual format). Susan Matthews, Gloria Broudy, Connie DeLuca, Matthew Burkley, and Cheryl Pearce-Trujillo attended in person. Susan Ragan attended via GoToMeeting. Matt Burkley called the meeting to order at 10:00 a.m., and Cheryl Pearce-Trujillo recorded the minutes.

Minutes

Connie DeLuca moved to approve the June 24, 2025, Regular BOT minutes. Motion carried.

Financial Report

QuickBooks Reports, Deposit Detail, and Investment Worksheet

- Trustees reviewed all financial reports from June 1, 2025, through June 30, 2025.

Payment of the Bills, Credit Card Statement, Payroll

- After reviewing the June 2025 bills, Connie DeLuca moved to approve them and file the reports for the auditor. The motion carried.

Public Comment

None

Officer's Report

None

Director's Report

Report:

- Susan held the quarterly SRL Library director/managers' meeting on July 15th. Topics included: orientation/boarding processes, job/tasks processes, professional development process for requesting to go to conferences, a discussion of Marmot, and attending specific meetings monthly/quarterly online.
- Fall program planning is happening with submissions for programs due August 18th.
- Improvements to our facilities are being addressed and scheduled specifically for patching and painting the Tolkien Room, installing two security cameras in blind spots, and getting Starlink as our internet backup..
- Susan is working to catch issues with the bookmobile while these are still under warranty.

- Discussions with state library directors are ongoing regarding InterGovernmental Agreement (IGA) documents with county commissioners who appoint library board trustees.
- Susan and staff are beginning evaluations of resources for the 2026 budget.

#### Action Items and Unfinished Business

##### Tanya Stewart - Bookmobile Update

- Tanya Stewart provided a detailed account of how the first year of the SRL Bookmobile was going.
  - The Bookmobile makes 22 stops/week, Tuesday through Friday, and some Saturdays, with stopping points in most Salida and Poncha Springs Parks, schools, Maysville, and the RV Park east of Salida.
  - Depending on the weather in the winter months, there may be fewer stops for longer periods.
  - The biggest impact has been seen at the Salida Apartments and Columbine Manor.
  - There is a constant increase in the number of new library cards issued through the Bookmobile.
  - People compliment the variety of collections and new books carried on the Bookmobile.
  - Tanya has been able to deliver more holds to patrons and to the lockers in Poncha Springs.
  - Tanya can support Lily's Children's summer reading program at stops where kids go with their parents.
- Tanya has included a Bookmobile schedule with stops and events on the SRL Homepage tabs. She's also created a book review page that features books available at the library or on the bookmobile.
- Tanya would like to hold a first birthday or anniversary party in September for the Bookmobile and have more media attention.

##### Audit Review

The trustees discussed and reviewed the audit for the 2024 fiscal year. The auditor will submit it to DOLA to be filed.

#### New Business

None

Next Regular Meeting: August 26, 2025, at 10:00 a.m.  
The meeting adjourned at 11:15 a.m.

Submitted by:  
Cheryl Pearce-Trujillo

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