

Salida Regional Library
Board of Trustees Meeting Minutes
August 26, 2024

The regular meeting of the Salida Regional Library Board of Trustees was held via a hybrid format of GoToMeeting (virtual format) and in person at the library. Gloria Broudy, Susan Matthews, Connie DeLuca, Susan Ragan, Matthew Burkley, and Cheryl Pearce-Trujillo attended in person. Matthew Burkley called the meeting to order at 1:00 pm, and Cheryl Pearce-Trujillo recorded the minutes.

Minutes

Connie DeLuca moved to approve the July 23, 2024, Regular BOT minutes. Motion carried.

Financial Report

Quickbook Reports, Deposit Detail, and Investment Worksheet

- Trustees reviewed all financial reports from July 1, 2024, through July 31, 2024.

Payment of the Bills, Credit Card Statement, Payroll

- After a review of the bills for July 2024, Susan Ragan moved to approve the bills and file the reports for the auditor. Motion carried.

Public Comment

None

Officer's Report

None

Director's Report

Susan reported:

- Becky Nelson's retirement party was held on August 23rd and it was a success. More than 200 adults, kids, and generational kids with their kids attended.
- Staff training will center on an emergency preparedness plan update.
- The Library received a state grant for \$5500.00.
- Planning for the community read is in the works.
- Mark Spragg will give an author talk at the Salida Steamplant on September 11, at 5 pm.
- The first draft of the Budget is in progress. Next year's preliminary numbers from the county are almost the same as this year's – no increase or decrease is anticipated. We

are waiting to see what happens with some of the Colorado House Bills that are being discussed at the state level including SB24-233.

- Susan contacted David Lady about the ice in front of the library that accumulates during winter. She would like to see some reconstruction of the curbing that allows water to backflow onto the handicap ramp creating an ice hazard.

Action Items and Unfinished Business

Project Update

- Solar
 - Rodent proofing of the lines will cost \$650.00.
 - Xcel Energy's feasibility study cost \$200.00 and will be reviewed for a second time. It could take two to three months for approval before the solar unit becomes operational.
 - The original 92 panels were increased to 102.
- Bookmobile
 - The scheduled pick-up date for the bookmobile from Summit Bodyworks is August 28, 2024. The camera system still needs calibration and Summit is working with the company responsible for the camera system to get this issue resolved.
- Reserve Fund Policy
 - This topic will be reviewed during the regular September meeting.

New Business

Personnel Matter -

- Executive Session

Susan Ragan moved to convene an executive session at 1:50 p.m. Motion carried

Susan Ragan moved to close the executive session at 2 p.m. Motion carried.

New Meeting Time

Matt Burkley asked for a motion to convene future regular meetings at 9:30 a.m. vs. 1:00 p.m.

Susan Ragan moved and the motion carried.

Next Regular Meeting: September 24, 2024, at 9:30 a.m.

The meeting adjourned at 2:10 p.m.

Submitted by:
Cheryl Pearce-Trujillo
