

**Salida Regional Library
Board of Trustees Meeting Minutes**

April 23, 2024

The regular meeting of the Salida Regional Library Board of Trustees was held via a hybrid format of GoToMeeting (virtual format) and in person at the library. Susan Ragan, Gloria Broudy, Susan Matthews, Connie DeLuca, and Cheryl Pearce-Trujillo attended in person. Matthew Burkley was absent. Connie DeLuca called the meeting to order at 1:04 p.m., and Cheryl Pearce-Trujillo recorded the minutes.

Minutes

Susan Ragan moved to approve the March 26, 2024, Regular BOT minutes. Motion carried.

Financial Report

Quickbook Reports, Deposit Detail, and Investment Worksheet

- Trustees reviewed all financial reports from March 1, 2024 through March 30, 2024.

Payment of the Bills, Credit Card Statement, Payroll

- After a review of the bills for March 2024, Susan Ragan moved to approve the bills and file the reports for the auditor. Motion carried.

Public Comment

None

Officer's Report

None

Director's Report

Susan reported that:

- The bookmobile graphic design is being coordinated with the Summit Body Works design team. Susan is working to add artistic, outdoorsy, and geographical elements to the design. Susan will keep us updated.
- Tanya Steward has been hired for the bookmobile position. She has already begun to develop job duties, policy/procedures, and cataloging prior to the arrival of the bookmobile.

- Deidre Hansen has been accepted as a summer intern from St. John's College in Sante Fe, NM. That college is paying for her internship with SRL and she'll be working part time in our archive section.
- May 1st will be the SRL staff training and will include general housekeeping items and CPR training.
- May 13-18, Susan will be on vacation.

Action Items and Unfinished Business

Solar Update

- Renewable Energy Outfitters returned our deposit check of \$5000.00.
- Tim Klco with Peak Solar Designs has accepted a contract and it appears to be less than his original estimate from December 2023. Tim brought an electrician in to look at our power supply and found it adequate for what we are purchasing.
- At Tim's urging, Susan contacted Xcel Energy to inquire about changing our account from a general account to a commercial account. Xcel agreed and it will decrease our bill by 14%.

New Business

Policy Review

Circulation and Interlibrary Loan Policy

The Board reviewed the Salida Regional Library Circulation and Interlibrary Loan Policy and proposed updates to the language in the Fines and Fees section and in the Return of library material section. Susan Ragan moved to approve and readopt the policy with the revisions. Motion carried.

SB 2022-238 and SB 2023B-001 Update

Susan reviewed data in a spreadsheet titled Detailed Reimbursements by County. The amounts were specific to taxes that counties and special districts received based on assessments from January 2022 through January 2024. SB22-238 showed that the Southern Chaffee County Regional Library District was reimbursed \$80,865.00 minus the county's admin fees, but it was not reimbursed for SB 2023B-001 money which was identified as "backfill" money.

Next Regular Meeting: May 28, 2024, at 1 p.m.

The meeting adjourned at 1:51 p.m.

Submitted by:
Cheryl Pearce-Trujillo
