

**Salida Regional Library
Board of Trustees Meeting Minutes**

October 24, 2023

The regular meeting of the Salida Regional Library Board of Trustees was held in-person at the library. Cheryl Pearce-Trujillo, Susan Ragan, Gloria Broudy, Connie DeLuca, and Susan Matthews attended in person. Vice President Connie DeLuca called the meeting to order at 1:00 p.m., and Cheryl Pearce-Trujillo recorded the minutes.

Minutes

Motion by Susan Ragan to approve the September 26, 2023, Regular BOT minutes. Motion carried.

Financial Report

After a review of the financial reports for September 2023, Susan Ragan made a motion to approve and file the report for the auditor. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

The trustees reviewed the 9/01/2023 through 9/30/2023 bills per the attached lists and Gloria Broudy made a motion to approve. Motion carried.

Public Comment

None

Officer's Report

None

Director's Report

Susan reported that:

- Some of the upcoming events include the October 28th Fantasy Faire and November 4th book sale.
- She and Gloria attended the CALCON Conference in Denver on October 12th to 14th. The main topics of interest were library services outreach, use of demographic data to plan for programming, accessibility to materials such as our kits, and review of patron privacy laws. Susan thought it was one of the better conferences.
- Fall staff training will happen on December 6th from 1:00 pm to 4:30 pm. The staff holiday get together will follow from 4:30 pm to 6:00 pm. The Library will close at 1 pm.
- The Library is prototyping a new book bin for the company that sold us the book drops.

- The lockers in Poncha Springs have been wrapped and look great. We have been promoting them and we've seen an increase in their usage.

Action Items and Unfinished Business

2024 Budget

- Susan presented the 2024 Budget Talking Points along with her thoughts. She pointed out that there is a line in the budget for "Solar". She is getting estimates from companies along with their estimates for rebates and long-term savings for the installation of a solar energy system. This project along with the final payments for the bookmobile make up large expenditures in our future project's category.
- Susan has also learned the Salida Regional Library will not be eligible for money earmarked as "Backfill Funds" outlined in the HH ballot language. A reduction of our current mils will also have a negative effect on current services and future projects.
- Trustees discussed the potential passage and failure of Proposition HH. No decision can be made for finalizing the 2024 until after the election. Also, while weighing the effects of a reduction of mils, the trustees expressed concern about the negative impact it could have on the budget and felt that it is in the best interest for our plan and patrons to maintain the current mils at 3.5.
- The BOT will plan to approve the final 2024 Budget in December for filing with DOLA and the State.

Trustee Position

- Susan advertised the trustee position that Gloria Broudy currently holds which is up for appointment. Susan advertised the position, and no one applied. Gloria stated that she wants to continue as trustee.

Cheryl Pearce-Trujillo made a motion to approve Gloria Broudy for another 5-year term to the BOT and send a letter to that effect to the Chaffee County Commissioners for final approval. Motion carried.

New Business

Bank Change

- Susan Matthews would like to change from the bank currently used for our monthly expenditures beginning in 2024 to a different local bank.

Susan Ragan made a motion to authorize Susan Matthews to explore and change banks. Motion approved.

Next Regular Meeting: Tuesday, November 28, 2023, at 1 p.m.

The meeting adjourned at 1:50 p.m.

Submitted by:
Cheryl Pearce-Trujillo
