

**Salida Regional Library
Board of Trustees Meeting Minutes**

November 28, 2023

The regular meeting of the Salida Regional Library Board of Trustees was held in-person at the library. Matt Burkley, Cheryl Pearce-Trujillo, Susan Ragan, Gloria Broudy, and Susan Matthews attended in person. Matt Burkley called the meeting to order at 1:00 p.m., and Cheryl Pearce-Trujillo recorded the minutes.

Minutes

Motion by Susan Ragan to approve the October 24, 2023, Regular BOT minutes. Motion carried.

Financial Report

After a review of the financial reports for October 2023, Cheryl Pearce-Trujillo made a motion to approve and file the report for the auditor. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

The trustees reviewed the 10/01/2023 through 10/31/2023 bills per the attached lists and Gloria Broudy made a motion to approve. Motion carried.

Cheryl Pearce-Trujillo said that she thought it would be better for future agendas and minutes to keep the Quickbook Reports, Deposit Detail, and Investment Worksheet in a separate subsection under the financial reports. The Credit Card Statement, Payroll, Payment of the Bills would be in another subsection and reflect the approval and payment of the bills made in a motion.

Public Comment

Mr. Jerry Raski sent an email to some of the trustees with concerns about us keeping our special district mill levy rate. A brief response was sent to Mr. Raski on October 9th.

Officer's Report

None

Director's Report

Susan reported that:

- Terry Orchard will build the new circulation desk. After some discussion, we decided to keep some of the bones of the current desk and rework the design for a new one.
- Programming for January through the May is in the planning stages. Flyers with the information will come out soon.
- Susan attended a Professional Development Training on November 17th hosted by FYI. Thirty people attended and the topic was Positive Youth Development.
- The SRL staff training and holiday party will be on December 6.
- A new door counter system will be installed by Knight Electronics. This will allow better accuracy for reporting library usage and running reports on busy times, etc.
- There continues to be an increase in use at Poncha lockers and bookdrop.
- The SRL will donate two weeks of fines collected in November that will be donated to a charity. This year we chose a family that took in a child for the court system.

Action Items and Unfinished Business

Solar Information

- Susan shared two proposals for solar installation from Peak Solar Designs and Renewable Energy Outfitters. Both proposals had varying ranges on project costs. The trustees asked for more information about rebates, Xcel Requirements, and a possible electrical study to determine the demand on the system. The next steps after a review of those items will be to look at each proposal along with the 2024 budget.

Final 2024 Budget

- Susan presented the final draft contingent on final property tax revenue that the county assessor provides to SRL. Mill levy certification is due to the county by January 10th, 2024. Our final budget meeting will be on January 4, 2024. The SRL must submit its final approved budget and resolutions to DOLA by January 17, 2024.
- Susan updated the trustees about the anticipated effect that the failure of Proposition HH would have on our 2024 budget. As of today, Governor Polis has called a special session to task legislators to discuss property tax changes. The legislature approved SB23B-001 which deals with property tax relief and backfill appropriations to governments. Susan does not think that SRL will qualify for any backfill money.
- The trustees discussed the effect of any property tax reductions and how our budget might be affected. The trustees reiterated the need to keep the mill levy at its current rate in order to continue with our capital projects and increase in operational costs.

Changing Banking Institutions

- Susan has selected Collegiate Peaks for our local bank. Trustees will need to provide a copy of their driver's licenses and social security cards. She will let us know when we can go to the bank and sign signature card documents.

New Business

Director Review

- This item was tabled.

Other BOT Meeting (Budget): Thursday, January 4, 2024, at 1 p.m.

Next Regular Meeting: Tuesday, January 23, 2024, at 1 p.m.

The meeting adjourned at 2:10 p.m.

Submitted by:

Cheryl Pearce-Trujillo
