

**Salida Regional Library
Board of Trustees Meeting Minutes**

July 25, 2023

The regular meeting of the Salida Regional Library Board of Trustees was held via a hybrid format of GoToMeeting (virtual format) and in-person attendance at the library. Matt Burkley, Cheryl Pearce-Trujillo, Susan Ragan, Connie DeLuca, Gloria Broudy, and Susan Matthews attended in person. Matt Burkley called the meeting to order at 1:00 p.m., and Cheryl Pearce-Trujillo recorded the minutes.

Minutes

Motion by Susan Ragan to approve the June 27, 2023, Regular BOT minutes. Motion carried.

Financial Report

After a review of the financial reports for June 2023, Connie DeLuca made a motion to approve and file the reports for the auditor. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

The trustees reviewed the 6/01/2023 through 6/30/2023 bills per the attached lists and Susan Ragan made a motion to approve. Motion carried.

Public Comment

None

Officer's Report

None

Director's Report

Susan reported that:

- she will be on vacation from July 26th thru August 8th.
- she has created a Public Library Factbook and will share it with the staff in a staff folder, both electronically and hard copy once it is completed.
- Xcel will conduct an energy audit when Susan returns from vacation and a final date for the audit will be set/confirmed. The results will help make decisions about using solar, an HVAC system upstairs, and other energy-saving options.
- it's Inspection time of year for backflows, the elevator, fire suppression, etc.
- on September 12th the windows are getting cleaned.

- she is working on the first draft of the 2024 budget. She will have it available at the September regular meeting.
- director discussions statewide are focused on housing and general costs.
 - Commuting reimbursements, housing stipends, partnering to build employee housing, buying properties for housing, etc., are being used in some communities that are experiencing hiring challenges.
- she has finalized fall programming choices. She is working on the schedule and advertising specifics.
- the trustees would be given a staff match game (for fun).

Action Items and Unfinished Business

None

New Business

Teacher Registries

- Connie DeLuca offered the idea of establishing Registries for Teachers. These registries would be for library materials/media for teachers' classrooms that patrons could contribute to. Susan Matthews agreed to look into how other libraries are using these registries.

Lori Isenberger

- A sympathy card was sent to [Dick Isenberger](#) after the passing of his wife, Lori. A memorial contribution may be made prior to Lori's memorial service in September.

Next Regular Meeting: August 29, 2023, at 1 p.m.

The meeting adjourned at 2:00 p.m.

Submitted by:
Cheryl Pearce-Trujillo
