

**Salida Regional Library
Board of Trustees Meeting Minutes**

August 29, 2023

The regular meeting of the Salida Regional Library Board of Trustees was held via a hybrid format of GoToMeeting (virtual format) and in-person attendance at the library. Matt Burkley, Cheryl Pearce-Trujillo, Susan Ragan, Connie DeLuca, Gloria Broudy, and Susan Matthews attended in person. Matt Burkley called the meeting to order at 1:00 p.m., and Cheryl Pearce-Trujillo recorded the minutes.

Minutes

Motion by Susan Ragan to approve the July 25, 2023, Regular BOT minutes. Motion carried.

Financial Report

After a review of the financial reports for July 2023, Connie DeLuca made a motion to approve and file the reports for the auditor. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

The trustees reviewed the 7/01/2023 through 7/31/2023 bills per the attached lists and Susan Ragan made a motion to approve. Motion carried.

Public Comment

None

Officer's Report

None

Director's Report

Susan reported that:

- on September 11th, Chaffee County Administration will host a meeting specific to Special Districts. The discussion will center around Proposition HH (additional information in the New Business section of the minutes).
- she signed the auditor contract for next year.
- the arborist hired to trim/clean up the trees in front of the library did a nice job clearing out the dead parts of the trees giving better clearance for street parking and walking on the sidewalk.

- staff evaluations are done for this year. There were several good conversations and some feedback that included doing a team bonding day in the form of a raft trip, and consideration given to having a “security” person for evenings from 5 pm to 7 pm in the winter months.
- she would like to implement “Fine Free 2024” which eliminates fines for overdue material. The exceptions would be items that are damaged or lost. The budget would not be significantly impacted by eliminating fines and is a nice demonstration of patron appreciation.
- a contest was held to design a new library card. The winner Chloe Epperson.
- a cabinet maker is needed to revamp and create a front circulation desk. Susan has not had any success in contacting anyone local who would be interested or have the time.
- she is working on the first draft of the 2024 Budget with Alison Ramsey on Wednesday, August 30.
- a new volunteer was added to help with organizing the Art Show exhibits throughout the year.
- all fall programming is ready for advertising and will include collaboration with schools-book clubs, Ben Goldfarb’s Crossings Presentation on September 17, 2023, the solar eclipse at 51:100 Ranch in Nathrop. Stargazing, and many more events.

Action Items and Unfinished Business

Bookmobile

- Susan received a request from Summit Bodyworks for choices in vinyl flooring, carpeting, and cabinetry. They sent some color palettes for consideration.
- Some clarification is needed in the budget about where to put financial items associated with the bookmobile. Should we level it in its own class or run through general expenses? Some expenses would include wages, insurance, maintenance, books/media, materials, etc. Susan will also ask Alison Ramsey, our accountant, what direction we should go.

New Business

Budget Questions/State Propositions

- The state ballot in November will include Proposition HH (SB 23-303) concerning a reduction in property taxes. Specific verbiage can be found on the website <https://leg.colorado.gov/bills/sb23-303>.
- Susan will develop two budget proposals based on the impact HH will have if passed or if it fails.

Sign State Auditor Contract for 2024

- This contract was signed

Vandalism on Library Lockers in Poncha Springs

- Susan was notified that the lockers where people pick up and leave their library holds was vandalized earlier this month. Approximately \$1400.00 in damage was done to the electronic device that regulates how people pick up their library “holds”. A police report was filed and a claim with the company is also being processed to replace the damaged

device. Susan is working with the family of the vandals as well as the youth and police to address the situation. The vandal is a minor and his guardian is working with Susan to use library service as a form of community service for the youth.

- Cameras will be installed at the lockers.

Next Regular Meeting: September 26, 2023, at 1 p.m.

The meeting adjourned at 2:00 p.m.

Submitted by:
Cheryl Pearce-Trujillo

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