

**Salida Regional Library  
Board of Trustees Meeting Minutes**

May 23, 2023

The regular meeting of the Salida Regional Library Board of Trustees was held via a hybrid format of GoToMeeting (virtual format) and in-person attendance at the library. Matt Burkley, Cheryl Pearce-Trujillo, Gloria Broudy, Susan Ragan, Connie DeLuca, and Susan Matthews attended in person. Matt Burkley called the meeting to order at 1:00 p.m., and Cheryl Pearce-Trujillo recorded the minutes.

Minutes

Motion by Susan Ragan to approve the April 25, 2023, Regular BOT minutes. Motion carried.

Financial Report

After a review of the financial reports for April 2023, Connie DeLuca made a motion to approve and file the reports for the auditor. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

The trustees reviewed the 4/01/2023 through 4/30/2023 bills per the attached lists and Susan Ragan made a motion to approve. Motion carried.

Public Comment

Susan Matthews presented a letter from Vince Phillips dated May 11th, 2023.

Officer's Report

Matt Burkley presented the Board of Trustees' letter that will be sent in response to Vince Phillips' letter dated May 11th, 2023.

Director's Report

Susan reported that:

- the Recite Me feature on the Library website is operational and now ADA-compliant. Susan gave a demonstration.
- she has been delving into numerous legislative items to see how the Library will be affected by SB 23-303, SB 23-108, SB-22-238, and SB 24-90-112 changes to Tax supported elections. There is still a lot to clarify and she has called into the County which is also working on formulas that will be required by the legislation.
  - Some changes won't happen until after the November 2023 election since the County Assessor won't have real numbers. Because we need to file our budget

by the beginning of December, Susan will prepare two budgets based on changes and no changes to present to the BOT in September.

- the Gunnison Library lawsuit is still moving through the state court system and has the potential to set legal precedents for how libraries may report names of individuals who request media removal from library catalogs and shelves.
- she is using local lawyer Tom Wagner in place of Patti Arthur who is leaving her firm. Susan is also in touch with the Seter and Vanderwall Law Firm out of Greeley who have extensive experience with library district law.
- the Library will be participating in the FIBArk parade.
- Summer program planning is complete. A flyer was passed around to the trustees and Susan spoke briefly about the fun activities.
- she has visited with Brian Berger, Poncha Springs Town Administrative Officer, about Poncha's needs and how SRL can help meet those needs.
- new EBSCO databases have been added to the SRL collection and are worth a look.

### Action Items and Unfinished Business

#### Employee Handbook Review

- Susan Matthews, Cheryl Pearce-Trujillo, and Gloria Broudy met and made the necessary changes to the current Library Employee Handbook based on recommendations from the Employer's Council.

Connie DeLuca moved to accept the changes to the Salida Regional Library Employee Handbook and approve the final copy. Motion carried.

#### Book Mobile Update

- Susan met with Summit Body Works on Thursday, May 18th. She toured the facility, looked at the size of the unit we have a quote for, and learned about the flexibility in the design option and process. Target completion is 12-18 months from now.
  - The Summit Body Works bid and configuration are in the BOT meeting packets as well as staff suggestions for how we will use the new bookmobile.
  - Susan contacted the City of Salida, the City of Poncha Springs, and Chaffee County to determine if the SRL bookmobile can be charged and stored at one of their locations. Other possible locations could be a hangar rental at Harriet/Alexander Airport or at a private individual's RV storage garage. Salida School District is the most agreeable in allowing us to charge and store this vehicle with a nominal fee.

Susan Ragan made a motion to move forward with the purchase of the bookmobile. Motion carried.

### New Business

#### Audit Progress

- Susan said that the audit is in progress and we will have an update at the next meeting.

Review of Records Request Policy

- Susan explained the need to update our Public Records Request Policy to align with the current CORA wording.

Cheryl Pearce-Trujillo moved to readopt our Public Records Request Policy with the updated wording. Motion carried.

Next Regular Meeting: June 27, 2023, at 1 p.m.

The meeting adjourned at 2:20 p.m.

Submitted by:  
Cheryl Pearce-Trujillo

\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_