

**Salida Regional Library**  
**Board of Trustees Meeting Minutes**  
September 27, 2022

The regular meeting of the Salida Regional Library Board of Trustees was held via a hybrid format of GoToMeeting (virtual format) and in person at the library. Susan Matthews, Cheryl Pearce-Trujillo, Matt Burkley, and Gloria Broudy attended in person. Connie DeLuca used the GoToMeeting format and called the meeting to order at 1:00 p.m. Cheryl Pearce-Trujillo recorded the minutes.

Minutes

Motion by Gloria Broudy to approve the August 23, 2022, Regular BOT minutes. Motion carried.

Financial Report

After also reviewing the financial reports for August 2022, Susan Ragan made a motion to approve and file the reports for the auditor. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

The trustees reviewed the 08/1/2022 through 8/31/2022 bills per the attached lists and Susan Ragan made a motion to approve. Motion carried.

Public Comment

None

Officer's Report

None

Director's Report

Susan reported that:

- the locker company didn't have anyone to assemble the lockers on-site. Scott Sandel will be hired to assemble them. Susan and the staff will be trained to use the lockers. Ridgeline Graphics will do the signage for the lockers.
- a new company was hired to clean all of the windows. They charged \$4000.00 which was a savings from previous years.
- she attended the CALCON conference in September. Some of the sessions included:
  - Navigating conflicts with patrons focusing on conflict resolution. The idea of identifying high conflict vs healthy conflict was introduced. Susan will use the book and information for training with the staff.

- with a lack of available real estate to rent or build libraries, more communities are purchasing bookmobiles to help patrons gain access to library offerings. Susan is beginning to contact companies to get more information about the cost and design features that could be considered if we wanted to use that option for Poncha or neighborhoods that could benefit from that service.
- the State Libraries will send the Energy and Railroad Exhibit to SRL. The display will be at our library for a month.
- more patrons are accessing computers for social media, Instagram, and TikTok.
- There will be a staff training in November.
- the carpet by the elevator will be replaced starting November 4th.

### Action Items and Unfinished Business

#### FAMLI Resolution

- Susan offered language for this policy and asked the trustees for input. Regardless of limited or no participation by an employer or entity, an employee may still participate on their own and may contact the department at the state level for more information.

Matt Burkley made a motion to adopt the FAMLI Resolution declining to participate and/or subsidize FAMLI. Motion carried.

### New Business

#### 2023 Budget Discussion

- Susan presented the draft of the 2023 SRL Budget and explained the rationale for changes in specific line items. Adoption of the 2023 Budget will occur in the October meeting.

#### Oil/Gas Lease Discussion

- Susan shared with the BOT, letters from two companies who are interested in purchasing the land in Texas owned by the SRL and left to us by Cecilia Williams. Susan will get more information about this process and about the interested parties. She will update the board in October.

Next Regular Meeting: October 25, 2022, at 1 p.m., using a hybrid meeting option where trustees can participate either in person at the library or through the visual/voice GoToMeeting platform.

Meeting Adjourned at 2:18 p.m.

Submitted by:  
Cheryl Pearce-Trujillo

---

---

---

---

---