

Salida Regional Library
Board of Trustees Meeting Minutes
August 23, 2022

The regular meeting of the Salida Regional Library Board of Trustees was held via a hybrid format of GoToMeeting (virtual format) and in person at the library. Susan Matthews, Cheryl Pearce-Trujillo, Matt Burkley, and Gloria Broudy attended in person. Connie DeLuca called the meeting to order at 1:00 p.m., and Cheryl Pearce-Trujillo recorded the minutes.

Minutes

Motion by Gloria Broudy to approve the June 28, 2022, Regular BOT minutes. Motion carried.

Financial Report

*Since no regular BOT meeting was held in July of 2022, trustees had to review and approve June and July's financial reports.

After reviewing the financial reports for June 2022, Matt Burkley made a motion to approve and file the reports for the auditor. Motion carried.

After also reviewing the financial reports for July 2022, Cheryl Pearce-Trujillo made a motion to approve and file the reports for the auditor. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

*Since no regular BOT meeting was held in July of 2022, trustees had to review and approve June and July's bills.

The trustees reviewed the 06/1/2022 through 6/30/2022 bills per the attached lists and Matt Burkley made a motion to approve. Motion carried.

The trustees reviewed the 07/1/2022 through 7/31/2022 bills per the attached lists and Matt Burkley made a motion to approve. Motion carried.

Public Comment

None

Officer's Report

None

Director's Report

Susan reported that:

- She attended the regional directors' meeting in Glenwood Springs on August 19th. Discussions topics were: CORA requests, privacy, retaining staff, etc.
- Mishmash Electric has completed the electrical/internet connections for the lockers at Poncha Springs Town Park. Poncha Springs City maintenance crew are finishing the fixing of concrete. Those will be ready to install once they've come in.
- People are taking the free COVID test kits that have been placed in the lobby. They are going quickly and another order for more has been placed.
- CALCON will be September 7-9th in Westminster, CO.
- Fantasy books were ordered for Fantasy Faire that we are sponsoring on October 22nd.
- Hannah Sites has been hired and is working on the Outreach/Community Programs ventures.

Action Items and Unfinished Business

FAMLI Discussion

- Susan explained that the FAMLI process has three options for public entities to consider for participation in.
 - Full participation would include entities coordinating paperwork and employee payroll deductions for employees who want to use this program, to include matching employer participation.
 - Entities could decline matching participation, but continue to coordinate employee payroll deduction management and coordinate the paperwork for the employee if they want to participate in the program.
 - Decline both coordination of employee payroll deduction management and paperwork for employees.
- The trustees will vote on this process in the September meeting.

New Business

Policy review: Behavior Policy

Motion to approve the Behavior Policy with revisions and corrections was made by Gloria Broudy. Motion carried.

Review of progress on the SRL Technology Plan, Projects, and Strategic Plan and Goals

- Susan provided spreadsheets and summaries of completed projects along with the status of some projects that are in progress. The trustees were pleased with the pace and completion of the plan and goals.

Next Regular Meeting: September 27, 2022, at 1 p.m., using a hybrid meeting option where trustees can participate either in person at the library or through the visual/voice GoToMeeting platform.

Meeting Adjourned at 1:55 p.m.

Submitted by:
Cheryl Pearce-Trujillo
