

Salida Regional Library
Board of Trustees Meeting Minutes
June 28, 2022

The regular meeting of the Salida Regional Library Board of Trustees was held via a hybrid format of GoToMeeting (virtual format) and in person at the library. Susan Matthews, Matt Burkley, Susan Ragan, Connie DeLuca and Gloria Broudy attended in person. Connie DeLuca called the meeting to order at 1:03 p.m., and Susan Matthews recorded the minutes.

Minutes

Motion by Susan Ragan to approve the May 24, 2022, Regular BOT minutes. Motion carried.

Financial Report

After reviewing the financial reports for May 2022, Matt Burkley made a motion to approve and file the reports for the auditor. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

The trustees reviewed the 05/1/2022 through 5/31/2022 bills per the attached lists and Susan Ragan made a motion to approve. Motion carried.

Public Comment

None

Officer's Report

None

Director's Report

Susan reported that:

- She attended a FAMLi webinar to learn more about the opting in or opting out options as a government entity.
- Summer Reading is going strong. There are a lot of activities happening in conjunction with summer reading, like: Salida Circus kick off, Reading with dogs and a Foam party.
- Art walk was a success: using our large meeting room to host a teen writing class, local authors, etc.
- Library of things has been really popular and items are checked out often. Sewing machines are a big hit.
- Hot spots are here and Susan is working with Casey (cComputer Tech) on getting everything programmed and ready for circulation. Waiting on the last three chromebooks to get here.

- Craig Johnson went well. We ended up having about 100 attendees, which was good for the amount of space.
- Susan is starting to look at the budget in preparation for fall planning.

Action Items and Unfinished Business

- Audit review. The board reviewed the audit conducted by accounting firm Garren, Ross & DeNardo, Inc. The Audit looks good with the exception of referring to the Reserve Fund as Future Projects. Auditors suggested in 2022 that how grants are handled be changed a little bit. Bookkeeper, Alison Ramsey, will follow up with the auditor on that.
- The trustees reviewed the audit and approved the audit with amendments with final approval of the Board Treasurer by July 12. Motion carried.

New Business

- Reviewed policy: *Materials selection and deselection* : Board approved policy as is.
- SDA mtg information: discussed what Board member and Library Director learned from the SDA regional member meeting.
 - Discussed executive session recordings and who is in charge of keeping those recordings for 90 days. It was decided that the secretary would be the keeper.
- Discussed FAMLII and needing to discuss in August, then hold a vote at the September meeting. The Board requested Susan get some feedback from staff.
- Connie DeLuca requested Susan review the Meeting Room policy and see where it stands with regards to advertising that a meeting is being held at SRL.

Next Regular Meeting: August 23, 2022, to include both the July and August agendas, at 1 p.m., using a hybrid meeting option where trustees can participate either in person at the library or through the visual/voice GoToMeeting platform.

Meeting Adjourned at 1:38 p.m.

Submitted by:
Susan Matthews
