

Salida Regional Library
Board of Trustees Meeting Minutes
January 25, 2022

The regular meeting of the Salida Regional Library Board of Trustees was held via a hybrid format of GoToMeeting (virtual format) and in person at the library. Susan Matthews attended in person. Matt Burkley, Cheryl Pearce-Trujillo, Gloria Broudy, and Connie Deluca attended virtually. Connie Deluca called the meeting to order at 1:00 p.m., and Cheryl Pearce-Trujillo recorded the minutes.

Minutes

Motion by Matt Burkley to approve the November 30, 2021, Regular BOT minutes. Motion carried.

Financial Report

After a review of the financial reports for November 2021 and December 2021, Gloria Broudy made a motion to approve and file the reports for the auditor. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

The trustees reviewed the 11/1/2021 through 11/30/2021 and 12/1/2021 through 12/30/2021 bills per the attached lists and Gloria Broudy made a motion to approve. Motion carried.

Public Comment

None

Officer's Report

None

Director's Report

Susan reported:

- SB22-004 discussion
 - Susan explained to the trustees that the Colorado Senate is considering extending a requirement for all Colorado school districts to public libraries and librarians to adopt a reading policy that requires evidence-based training and oversight. Boards of Trustees and directors would be required to ensure that librarians and library staff are trained to implement the activities associated with this new policy. There has been no input allowed by the Colorado State Library. Susan will keep the trustees updated on this house bill.

- Susan is compiling state reports that will need to be completed this year.
- The staff has worked to fill staffing needs and since some employees had COVID or were quarantined.
- LaGrees Grocery Store in Poncha Springs was given a proposal that would allow the library to place books/media that were on hold or for pickup in lockers outside of their store. Susan will meet with them after they have considered it.
- New learning kits are being assembled. Also we are starting a Library of Things: to incorporate a library of items for checkout like fishing rod, sewing machines, etc.
- A flyer listing new SRL programs went out on social media and was featured in the Salida Mountain Mail in today's edition.
- Craig Johnson, author of the Longmire series, will be a guest author at the A Church on June 19, 2022. SRL will be coordinating ticket sales and other details.
- There will be a staff meeting this week.
- SRL gave out over 2100 masks this week.
- Susan is currently signing staff up for some professional development through CLiC virtual conference taking place on February 24 & 25.

Action Items and Unfinished Business

Director Review

- Susan explained the difference in her evaluation was conducted and a new work environment survey that all staff will complete. Cheryl Pearce-Trujillo explained the difference between this year's Director's Evaluation and previous years. She told the trustees that she and Susan will continue to look for ways to improve input and feedback from supervisors and staff. The BOT acknowledged that Susan has taken a two-year salary freeze so that the employees could receive salary increases with the implementation of the new salary schedule.

Executive Session was called at 1:30 p.m. and returned to the regular meeting at 1:40 p.m.

After a review of Susan Matthew's performance, a motion was made by Cheryl Pearce-Trujillo to give Susan Matthews a net \$5000.00 merit bonus. Motion carried.

Calendar Review

- Susan explained adjustments made to the March and July Regular BOT Meetings.

Auditor Discussion

- Susan presented bids for retaining auditor services.

After reviewing bids for auditor services, Gloria Broudy moved to accept Garren/Ross/DeNardo for auditor services. Motion carried.

New Business

Election of officers

- After discussion, officers for a one-year term will include Connie DeLuca, President; Matt Burkley, Vice-President; Cheryl Pearce-Trujillo, Secretary; Gloria Broudy, Treasurer/Finance Committee Chair. All trustees can sit in on Finance Committee meetings.

Cheryl Pearce-Trujillo moved to accept the proposed slate of officers for a one-year term. Gloria Broudy seconded the motion. Motion carried.

Next Regular Meeting: February 22, 2022, at 1 p.m., by using a hybrid meeting option where trustees can participate either in person at the library or through the visual/voice GoToMeeting platform.

Meeting Adjourned at 2:15 p.m.

Submitted by:
Cheryl Pearce-Trujillo

