

**Salida Regional Library**  
**Board of Trustees Meeting Minutes**  
November 30, 2021

The regular meeting of the Salida Regional Library Board of Trustees was held via a hybrid format of GoToMeeting (virtual format) and in person at the library. Susan Matthews, Matt Burkley, Cheryl Pearce-Trujillo, and Connie Deluca attended the meeting in person. Gloria Broudy and Susan Ragan attended virtually. Connie Deluca called the meeting to order at 1:00 p.m., and Cheryl Pearce-Trujillo recorded the minutes.

Minutes

Motion by Matt Burkley to approve the October 26, 2021, Regular BOT minutes. Motion carried.

Financial Report

After a review of the financial reports for October 2021, Susan Ragan made a motion to approve and file the reports for the auditor. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

The trustees reviewed the 10 /1/2021 through 10/31/2021 bills per the attached lists and Susan Ragan made a motion to approve. Motion carried.

Public Comment

None

Officer's Report

None

Director's Report

Susan reported:

- SRL was in the Parade of Lights, November 2021.
- of the 2021 goals, 99% of them have been met.
- quick statistics overview of SRL compared to 46 other libraries (similar demographics).
- SRL will collaborate with CMC – Author Craig Childs. He will be doing eight readings/visits for CMC. We will be assisting as needed with the Salida event, March 29, 2022.
- she is working on small changes and larger changes to the evaluation system. She will be introducing a culture/work climate questionnaire for employees. Susan feels this would elicit more concrete feedback and identify areas for improvement. Some of the reasoning would be for this tool to be less of an anonymous personal grievance tool as has been in the past. It might be open-ended vs. a rating scale. It's a work in progress.

- programming is set for next season and some of the items added are:
  - Tech classes (Google)
  - Reading Bingo (teen & adult)
  - Movie Nights (we have a license) Teen & kid
  - Break a Guinness world record (all ages)
  - Coloring competition
  - Bingo for books (kids)
  - Family activity 1X/every other month (i.e. String games, origami day, etc)
  - April Fools activity-TBD
  - Teen in-house craft
  - Cakes & capes competition
  - Kids STEAM activity 1x/month (ladybugs, leprechaun traps, etc)
  - Escape room day (all ages)
  
- Continuing:
 

|                         |                      |                   |
|-------------------------|----------------------|-------------------|
| Tutu Tuesday            | Storytime            | Writer's club     |
| Kids take & make crafts | Kids in-house craft  | Adult craft night |
| Adult game night        | Middle school trivia | Author talks      |
| Build a fort            | Free Lawyer          | Adult Book Club   |
| Earthday Book           | Upcycle competition  |                   |

Action Items and Unfinished Business

Finalization of the 2022 budget:

- Susan presented the final 2022 general budget.

Susan Ragan moved to approve the 2022 general budget. Motion carried.

Update on Poncha Expansion Discussion

- Mike Mendicino, owner of Anytime Fitness and the other storefronts, responded to Susan's request for information regarding the possibility of renting some business space in Poncha Springs. The letter is included in this month's Board packet.

New Business

Director's Evaluation

- Staff managers and BOT will evaluate Susan and the results will be finalized in the January 2022 meeting.

Certification

- Certification of 2022 Tax Levies

Matt Burkley made a motion to approve the certification of the tax levies for 2022. Gloria Broudy seconded the motion. Motion carried.

Resolutions

- Resolution 2021-B - Resolution to adopt the 2022 Budget

Gloria Broudy moved to approve the resolution to adopt the 2022 budget. Cheryl Pearce-Trujillo seconded the motion. Motion carried

- Resolution 2021-C - Resolution to appropriate sums of money for Budget Year 2022

Susan Ragan moved to approve, with corrections, the resolution to appropriate sums of money for the 2022 budget year. Gloria Broudy seconded the motion. Motion carried.

- Resolution 2021-D - Resolution to set mill levies for Budget Year 2022

Susan Ragan moved to approve the resolution to set mill levies for the 2022 budget year. Matt Burkley seconded the motion. Motion carried

Trustee Nomination

Connie DeLuca moved to approve Susan Ragan for another 5-year term to the BOT. Cheryl Pearce-Trujillo seconded the motion. Motion carried.

Next Regular Meeting: January 25, 2022, at 1 p.m., by using a hybrid meeting option where trustees can participate either in person at the library or through the visual/voice GoToMeeting platform.

Meeting Adjourned at 2:07 p.m.

Submitted by:  
Susan Matthews

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