

Salida Regional Library
Board of Trustees Meeting Minutes
October 26, 2021

The regular meeting of the Salida Regional Library Board of Trustees was held via a hybrid format of GoToMeeting (virtual format) and in person at the library. Susan Matthews, Gloria Broudy, Matt Burkley, and Connie Deluca attended the meeting in person. Susan Ragan attended virtually. Connie Deluca called the meeting to order at 1:00 p.m., and Susan Matthews recorded the minutes.

Minutes

Motion by Susan Ragan to approve the September 28, 2021, Regular BOT minutes. Motion carried.

Financial Report

After a review of the financial reports for September 2021, Matt Burkley made a motion to approve and file the reports for the auditor. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

The trustees reviewed the 09/1/2021 through 09/30/2021 bills per the attached lists and Gloria Broudy made a motion to approve. Motion carried.

Public Comment

- None

Officer's Report

- None

Director's Report

- Susan reported that:
 - Day to day things....patron oddities/issues, phones out due to hacking, etc.
 - Programs and evaluations of ...looking to see what to replace and keep for Jan-May "season"
 - Worked on payroll adjustment and moving from S/V to PTO with Alison.. all done.
 - Budget analysis: Priority is evaluation of services, identifying needs, etc
 - Ordered COVID tests for staff...waiting to hear next week whether we will get them. Ordered "Rapid tests" through Colorado Disease Control and Public Health Response.
 - Noble gas = total thus far for 2021 \$4093.17 – today got check for \$663 (already

included in before mentioned total)

Action Items and Unfinished Business

- Review of the 2022 budget:
 - Discussed changes to general budget
 - Draft for other accounts discussed: reserves, endowment
 - Discussed briefly possible plans for expansion to Poncha Springs. Matt Burkley will mention it to a developer who has property there, look at options. Susan will continue to contact names given to her by Poncha Springs town manager.

- Quarterly review of Strategic Plan
 - Discussion of where we are with goals and objectives. Current focus has been on outreach and collection evaluation, as well as finishing some small facility projects.

New Business

- Discussion of priorities for 2022
 - Some of the items facility upkeep items from 2021 have been moved to 2022, due to time and staff/contractor availability.

Next Regular Meeting: November 30, 2021, at 1 p.m., by using a hybrid meeting option where trustees can participate either in person at the library or through the visual/voice GoToMeeting platform.

Meeting Adjourned at 1:45 p.m.

Submitted by:
Susan Matthews

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