

**Salida Regional Library
Board of Trustees Meeting Minutes**

March 30, 2021

The regular meeting of the Salida Regional Library Board of Trustees was held via the GoToMeeting (virtual format) based on allowances from Governor Jared Polis's "Safer at Home" order issued Monday, April 27, 2020. Susan Matthews, Susan Ragan, Gloria Broudy, Connie DeLuca, and Matt Burkley attended the meeting using the GoToMeeting platform. Cheryl Pearce-Trujillo was absent. Connie DeLuca called the meeting to order at 1:00 p.m., and Susan Matthews recorded the minutes of the meeting.

Minutes

Motion by Susan Ragan to approve the February 22, 2021, Regular BOT minutes. Motion carried.

Financial Report

After a review of the financial reports for February 2021, Gloria Broudy made a motion to approve. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

A review of the 02/1/2021 through 02/28/2021 bills per the attached lists was conducted and Matt Burkley made a motion to approve. Motion carried.

Public Comment

- None

Officer's Report

- None

Director's Report

- Susan reported that:
 - Housekeeping
 - Will be ordering some small rock to add to alley side - next to stairwell to help with drainage when we have quick rains or snow melt

Programs

- Continue to plan for summer months - hear we may be going to level green soon - will see what changes at that point. Hope to open more seating, etc space by May.
- Hannah Sites to take over for Emily Haynes who is leaving as our program facilitator

Other

- Still working on the Strategic plan - hope to have a draft to Board by April - next step is to look at input and formulate goals and objectives.
 - Have community and student survey completed - happy with response numbers
- Training High school summer employees this month to give time to learn all there is and be ready for summer.
- Collaborations:
 - HEA, CMC & SRL GED room is up and running
 - SHS "Capstone projects"
 - University of Colorado at Denver MILS student internship - possibly
- Staff training on April 23rd: emphasis Niche Academy & Databases & Archives
- Discussion of Community Survey stats
- Received Growing Readers Together Grant for 2021-22 year.

Action Items and Unfinished Business

Strategic Plan Update

- Susan reported
 - A survey was given to SHS students - 64 responded and had varying comments.
 - Some suggestions were to have CMC textbooks available for check out
 - Have tutoring
 - Have vending machines
 - A first- rough draft- of the strategic plan will be available to board members and discussed at the April meeting.

New Business

Policy Review

The BOT reviewed the Request for Public Records policy and found no changes needed to be made at this time. Susan Ragan moved to reapprove this policy with corrections. Motion carried.

Oil/Gas Land in TX: payment of royalties came in.

Discussion of which account this should be deposited to; majority decided the endowment account as it was monies made from land willed to the library.

It was decided Susan would set up a meeting with Paden Penny (the original contact when we realized we had been willed some land rights in TX) to seek more information on our association

with the land and monies that may come to us in the future. An email will be sent to the board once a meeting has been set up.

Next Regular Meeting: Tuesday, April 27, 2021, at 1 p.m. by using the visual/voice platform GoToMeeting.

Gloria Broudy made a motion to adjourn. Motion carried. Meeting Adjourned at 2:00 p.m.

Submitted by:
Susan Matthews (Cheryl Pearce-Trujillo was absent)
