The regular meeting of the Salida Regional Library Board of Trustees was held at the Library on Tuesday, July 23, 2019. Dick Isenberger, Connie DeLuca, Gloria Broudy, Susan Ragan, Cheryl Pearce-Trujillo and Director Susan Matthews were in attendance. Dick Isenberger called the meeting to order at 1:00 p.m. and Cheryl Pearce-Trujillo recorded the minutes of the meeting.

Minutes

Motion by Gloria Broudy to approve the June 25, 2019, Regular BOT minutes. Motion carried.

Financial Report

Motion by Connie DeLuca to approve the June 2019, financial report. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

Motion by Cheryl Pearce-Trujillo to approve the 6/1/2019 through 6/30/2019, bills per the attached list. Motion carried

Public Comment

None

Officer’s Report

None

Director’s Report

- Final summer program stats:
  - Children - 356 participants, Teens - 51 participants, Adults - 18 participants
- Planetarium - This was one of the culminating activities for the children's program. It was held at Longfellow Elementary School because of the amount of space needed. It was well-attended and everyone had great fun.
- SRL will be having end-of-year (summer) ice-cream social to celebrate the summer reading/storytime program. Blue Truck Ice-Cream will deliver the ice-cream treats.
- Upcoming Last of the Summer Programs - Tracy Beach, author, will talk about her book, “Michael”, which is about three generations of murders in a family in Strasburg, CO.
- Monthly Staff Meeting- This will take place on July 25 and will include the directions and explanation of the director’s evaluation and housekeeping items.
- CALCON - Registration for this conference beginning September 18th-21st has opened. Susan and Cheryl will go. Other trustees are invited. Cheryl will be attending presentations in the Trustee Track.
- “Needle Bags” - SRL received these needle bags from Chaffee County Public Health. These may or may not be needed but will help in case syringes are found in or around the SRL property.
- E-rate Money - $1,500.00 has been received from the Federal Government. We will be looking into how we can get some of our expansion costs paid with Erate for fiber optic and internet services.
- 2020 Budget - This is in progress.

Action Items and Unfinished Business

Expansion Updates
- The Board of Adjustments passed our application for a variance at their meeting on July 22, 2019.
- Asbestos abatement is completed and the Demo Permit should be completed by the State on July 23, 2019. The local permit is in progress and requires all utilities to sign off on the paperwork. This should be completed by July 25th. Demo will begin shortly after that. Dennis with Iron Mtn Demo is ready to go. The demo should only take 1 ½ weeks.
- The Final Construction Timeline is complete except for the “shoring option”. This process looks at the Class C soil along the foundation of the expansion which has the potential to move and make the foundation shift. HW Houston is still looking at a few more options before a final decision is made as to which option we want to use. The foundation will be left intact after the demolition until a decision can be made on how to shore the soil up.
- Susan covered the changes to the final design that have been made with Humphries-Poli and with input from HW Houston.
- Dick asked the board if they were in agreement about using funds from Endowment if we go over the budget for the expansion. Connie stated she would first like to see if the General Fund has a surplus we could use before making the decision. The trustees agreed to consider making that decision at a later date.

Evaluations
- Cheryl explained some of the changes that she made to Susan’s evaluation that will be included in the trustees evaluation so that it aligns better with wording contained in Susan’s evaluation by employees. Some of the changes reduce the verbage to make the tool more user friendly. Both Susan and Cheryl agreed that using a three option rating system also streamlines the responses.

New Business
Meeting Adjourned at 2:15 p.m.

Next Regular Meeting: Tuesday, August 27, 2019, at 1 p.m.

Submitted by:
Cheryl Pearce-Trujillo

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