The regular meeting of the Salida Regional Library Board of Trustees was held at the Library on Tuesday, March 26, 2019. Dick Isenberger, Susan Ragan, Gloria Broudy via phone-in*, Cheryl Pearce-Trujillo and Director Susan Matthews were in attendance. Dick Isenberger called the meeting to order at 5:25 p.m. and Cheryl Pearce-Trujillo recorded the minutes of the meeting.

*According to the Bylaws of the Southern Chaffee County Regional Library District Article 6.4, Gloria may participate in our meeting but may not vote.

Minutes

Motion by Susan Ragan to approve the February 26, 2019, Regular BOT minutes. Motion carried.

Financial Report

Motion by Susan Ragan to approve the February 2019, financial report. Motion carried.

Deposit Detail, Payment of Bills, CD Worksheet, Capital One Statement, & Payroll Report

Motion by Susan Ragan to approve the 2/1/2019 through 2/28/2019, bills per the attached list. Motion carried

Public Comment

None

Officer’s Report

None

Director’s Report

- Dick and Susan attended the Salida City Board of Adjustment Meeting on 3/25/19. Variance for parking was accepted for the expansion. All paperwork for the lot elimination has been turned in with three minor changes needed for the approval.
  - Susan got information for neighbors and sent them a notification of the variance and expansion plans.
  - One library patron contacted the county commissioners and was told that his concerns weren’t applicable to the expansion.
- Four staff members will be attending CLiC April 15-16 (1 attending Monday, 3 attending Tuesday). They will report what they learned and share with other staff at the April 19th training day.
- Summer reading plans have been finalized. The programs will start on May 28. We will be having three categories this summer: children, teens and adults. We will be finalizing all other events and begin advertising in May.
- Joy spoke to Salida Rotary on March 18th, highlighting our archive collection and showing how people can access it. She gave an interactive demo which was well received.
- High Country Bank contacted Susan about a donation of furniture that could be used for the programming rooms in the new expansion.
- The Employers Council membership of $1450.00 saw an increase of $150. This council helps with suggestions to the employee handbook, Susan’s contract, etc. The State Library is more of a go to for policy and contract issues. Susan would like to use the Employers Council every other year.

Motion by Cheryl Pearce-Trujillo to suspend 2019 membership. Motion carried.

- The auditor came on March 21st and brought up whether or not the health care reimbursement is taxable. It has been not been taxed for 20+ years. Susan will be meeting on April 3rd with an IRS representative to get an answer on this issue.
- Update on state grant info ($4500.00). The state is increasing the funding and is allowing the money to be used for other things besides early childhood reading.
- Becky Nelson’s 30th Anniversary for working for the SRL is in October. We are brainstorming celebratory items.

Action Items and Unfinished Business

Expansion Updates
- Cost Savings Options and Expansion Budget
  - After yesterday’s work session with H.W.Houston, they returned a savings of about $17,000.00 for approval from the BOT. We’re about $80,000 over what we thought we’d like to be. The trustees discussed increasing our budget from $1,300,000 to $1,580,426.

Motion by Susan Ragan to approve cost reduction strategies proposed on March 26, in line A5 and A12 (option one) and increase the expansion budget to $1,580,426. Motion carried.

Cecilia Williams Texas Land Update
- Paden Penny works for companies/people interested in locating owners of the property identified in Cecilia Willam’s Will. SRL, Salida Schools R32J and St. Joseph’s Catholic Church and other beneficiaries have been approached by Mr. Penny. More questions and answers need to be asked about the process, proceeds and possible taxes owed on the property before a decision is made.
Auditor Update

- Given in the director’s report.

New Business

Policy Reviews

Motion by Cheryl Pearce-Trujillo to approve and re-adopt the Patron Behavior Policy, Circulation Policy and Internet Use Policy as written and reviewed. Motion carried.

Employers Council Membership

- Given in the director’s report.

Meeting Adjourned at 6:40 p.m.

Next Regular Meeting: Tuesday, April 23, 2019, at 5 p.m.

Submitted by:
Cheryl Pearce-Trujillo