Salida Regional Library

STUDY ROOM POLICY

Salida Regional Library’s (Library) Study Room is designed and intended to support Library programs and services.

The following priorities are used to schedule the Study Room: First, is to support Library needs; second, for the community tutors to have a quiet yet public space in which to meet with students; third, to students for proctored testing; and fourth, other community groups, including nonprofit and for-profit groups.

The Library reserves the right to cancel confirmed reservations to accommodate Library sponsored events. By making a Study Room available as a forum, the Library does not sponsor or endorse any group’s policies, views or beliefs.

All meetings held in the Library Study Room shall be offered without charge. Groups using the Library are responsible for the expense of cleaning or repairing any damages that result from their use of the space.

Individuals using the Study Room must conform to standards outlined in the Patron Behavior policy. The Library staff may enter the Study Room at any time to assure compliance. Use of the premises may be terminated at any time if the conduct of the group, or any member of the group, is disruptive to Library service, abusive or dangerous to the building, Library materials, exhibits, furnishings or individuals in the building.

The Study Room is not to be used as an office or phone booth. If the room is available, meetings of two people may be scheduled for up to two hours. Exceptions to both the number of patrons using the room and the amount of time needed may be changed at the discretion of the Library Director. Reservations for the Study Room may be made up to a month in advance by Library patrons.

Please refer to the Patron Behavior Policy for more information.

The Salida Regional Library Study Room Policy was adopted and approved by the Salida Regional Library District Board of Trustees on May 24, 2016, reviewed January 23, 2018, reviewed February 26, 2019.