The Special Meeting of the Salida Regional Library Board of Trustees was held at the Library on Tuesday, January 8, 2019, and was publicly posted on December 10, 2018, in accordance with the Colorado State Statute (24-6-401 et seq., C.R.S). Dick Isenberger, Connie DeLuca, Cheryl Pearce-Trujillo and Director Susan Matthews were in attendance. Dick Isenberger called the meeting to order at 1:00 p.m. and Cheryl Pearce-Trujillo recorded the minutes of the meeting.

Public Comment
Read McCulloch, Chaffee Housing Trust was in attendance to listen to the outcome of the sealed bidding process. CHT still is interested in acquiring the 415 E Street structure. He asked to be kept apprised of any decision to extend deadlines for the sealed bid process.

Reports
Officer Reports
● None

Director’s Report
Susan’s report:
● She has a call in to Jenna Mazzuca, attorney at law, to possibly be our “go to” lawyer for legal inquiries.
● The State EOY papers were accepted with budget/resolutions, etc.
● Work is in progress for starting to compile stats/data for the State Annual report.
● Winter/Spring programming information is out.
● Mr. and Mrs. Cannon have donated another $2500 this year towards children/teen programming. We still have $3000 leftover from their donation of $5000 in 2018.
● Humphries-Poli Architects would like to meet with us on the 22nd during our regular board meeting day, but have requested an earlier time.
● The SRL is starting a new staff wellness “challenge” based on six short term challenges - two weeks each. The focus will be on drinking more water, moving, strength training, healthy eating, emotional health and mindfulness. The program will start at the end of January and go into April.

Action Items
Board of Trustee Applicants
● Susan shared the applicant information for the trustee vacancy on the BOT. A tentative interview will be scheduled for January 17th or 18th.

CMGC Selection
● The Board discussed the contractors who were interviewed on December 18, 2018. All companies interviewed had qualities the BOT felt were important. The BOT was a particularly interested in the Construction Management General Contractor model to guide our process. The SRL BOT considered the criteria: cost of project, project management, completion deadline, experience with building libraries, ability to use and contract local workforce, opportunity for local subcontractors to submit bids, the fiscal
responsibility of the construction company, overall communication levels, and references when making the selection.

Connie DeLuca moved to hire H.W. Houston as our CMGC. Motion unanimously carried.

Cecilia Williams
- Susan contacted David Blackburn, Salida Schools, and Mary McGlasson, St. Joseph Catholic Church regarding requests from a representative of a company in Reeves County, TX, interested in mineral rights on a parcel of property Cecilia Williams left to the SRL. All three entities have reached out to the company interested in using acreage with mineral rights and requesting a three year lease agreement. Sheila Moore from Salida Schools is taking the lead in finding out more information about the company and/or parties involved in the request. She will follow up with Susan when she finds out more information.

Building Plan Discussion
- Susan has contacted Melanie Short from Humphries Poli Architects about making changes to the first draft of the building plans. The trustees discussed some of the changes they would like to see to the interior and exterior configurations and the placement of the new structure on the lot. HPA will meet with the Board on January 22nd, 2019.

New Business
Building Subcommittee Duties Identified & Outlined
- Susan would like the board to consider which trustees would work collaboratively with her on the various aspects of the building project and decision making. Susan will contact the CMGC (H.W. Houston) to see when they are to be included in future meetings with SRL and Humphries Poli.

Opening of Sealed Bids for 415 E Street Property
- Susan said that no sealed bids were submitted. In an effort to try to still have this structure moved, the BOT discussed extending the bidding process but will get input from our CMGC before finalizing a decision. Read McCulloch from the Chaffee County Housing Trust gave comments during the Public Comment portion of the meeting.

Attorney Discussion
- Susan would like to have an attorney on “as needed” basis for different issues that come up with the library. Susan will contact some local attorneys for their fees and a description of their services.

Meeting Adjourned at 3:20 p.m.

Next Regular: Tuesday, January, 23, 2019, time TBD after speaking with architect and all board members.
Submitted by:
Cheryl Pearce-Trujillo

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