The regular June meeting of the Salida Regional Library Board of Trustees was held at the Library. Dick Isenberger, Connie DeLuca, Susan Ragan, Tim Sundgren, Cheryl Pearce-Trujillo and Director Susan Matthews were in attendance. Dick Isenberger called the meeting to order at 5:04 p.m. and Cheryl Pearce-Trujillo recorded the minutes of the meeting.

Minutes

Motion by Connie DeLuca, seconded by Susan Ragan to approve the June 28, 2018, minutes as amended. Motion carried.

Financial Report

Motion by Cheryl Pearce-Trujillo, seconded by Susan Ragan, to approve the June 2018 financial report. Motion carried.

Deposit Detail, Payment of Bills, CD worksheet, Capital One Statement, & Payroll Report

Motion by Susan Ragan, seconded by Tim Sundgren, to approve the 6/1/2018, through 6/30/2018, bills per the attached list. Motion carried.

Public Comment
None

Officer’s Report
● The finance committee met with Susan on July 12th to discuss transfers, account maintenance and opening a checking account for Future Projects.

Director’s Report
● Susan stated that she is preparing for staff evaluations and will begin in August.
● Susan is working on the 2019 Budget - identifying cost increases, evaluating services, programs, etc.
  ○ Programming - Susan reported that the fall schedule will offer tech classes, writing classes, and other classes as per patron interest and staff input.
● The July programs included: a ventriloquist with 35 participants; a storyteller/scientist with 120 participants; and the End of Summer Reading Dance Party (to be held July 26th).
● Susan will attend the Longfellow Elementary Back to School Day on August 10th, to sign students up for SRL library cards.
• Colorado Telecom was hired to be the Internet backup when Charter experiences an outage.
• Susan has contacted Marmot for a quote on having their IT take over future updates to the systems and hardware.
• Susan is interested on the BOT thoughts for looking into hiring a new auditor. She is interested in knowing about how they meet and communicate with her and the Board, costs, what the board would like from an auditing firm, etc. She has begun a list.

**Action Items and Unfinished Business**

**Expansion**
• The Board discussed the next step of having the architects meet with Susan and then schedule presentations to the BOT of their RFPs. Susan will update us.

**Director Evaluation Update**
• Cheryl Pearce-Trujillo will send out Susan’s evaluations to the staff in an email on July 27, 2018, to be completed by August 10, 2018. She will compile the results and send them to the BOT to review. Cheryl will send an email on August 15, 2018, with Susan’s Evaluation for the BOT to complete. That will remain open until August 20, 2018. She will compile and share the results with the BOT in the August meeting.
• Susan also presented a list of goals and accomplishments she had done thus far in 2018. Dick also acknowledged that Susan was named “Rotarian of the Year” by the Salida Rotary Club.

**New Business**

**CALCON**
• Susan won’t sign up for this conference until she’s knows more about the architectural deadlines that may come up. Dick suggested that she send other staff members if Susan can’t attend.

**Other Business**

**Storytime Training Conference**
• Becky Nelson will be attending this conference in Buena Vista in September.

Meeting Adjourned at 6:22 p.m.

Next Meeting: Monday, August 27, 2018

Submitted by: